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		AWPP026
Adopted: 11/10/15	Version: 1.0	

The policies set forth herein are directives adopted by the Allure Waikiki AOUO Board of Directors to be carried out accordingly by the Allure Front Desk Ambassadors and the Management Office. If you have any suggestions on how to improve a policy or procedure, please put them in writing and they will be reviewed by the Board. Unless and until the Board votes to revise them, you must comply with current policies and procedures, otherwise notifications and/or fines may be issued to your Unit. The purpose of this policy is to establish a uniform set of guidelines and procedures which will be used by the Management Office and Front Desk Ambassadors to decrease the likelihood of issues and to promote the safety and security of all Employees and Residents since our resources are limited. The rules and regulations set forth in this policy supersede and replace all rules and regulations set forth previously.

Hours:

The Fitness Center is open 24 hours a day.

Etiquette:

When in the Fitness Center, please observe the following etiquette guidelines:

- Demonstrate courtesy, respect, & politeness to other Residents.
- Refrain from talking on cell phones or having loud conversations while others are using the facilities.
- Do not disturb others. Refrain from yelling, using profanity, banging weights, and making loud sounds. Avoid activities or practices that may annoy other Residents or interfere with their enjoyment of the facilities.
- For your safety, as well as to protect the equipment, please ask the Operations Manager for help to operate the equipment properly.
- For their safety, supervise children under the age of 12.

Fitness Center Posted Rules:

- The Fitness Center is intended for use by Registered Residents of Allure Waikiki. A maximum of 2 Visitors is allowed per Unit, and must be accompanied by a Resident. Visitors must sign in on the Visitor log.
- Use of the Fitness Center and equipment is at your own risk. The Association is not responsible for any injury that may occur. It is recommended that a spotter be present while lifting weights.
- All equipment must be wiped clean after each use. All weight plates and dumbbells must be returned to the racks provided. Lower the weight stacks on the equipment, if any, to their start positions to avoid striking other plates.
- Use equipment as intended. Do not drop the weights on the ground. Absolutely no horseplay of any kind is permitted.

- Do not leave any personal equipment in the Fitness Center. The Association is not responsible for personal belongings lost or stolen in the facility.
- No glass containers, food items, or chewing gum is allowed in the Fitness Center.
- You must dry off completely before entering the Fitness Center. The Fitness Center bathroom is not to be used by Residents coming from the Pool.
- Appropriate clothing and proper footwear must be worn at all times. Closed-toe shoes are required; no bathing suits, bare feet, sandals, slippers, water shoes, or heeled shoes are allowed.
- Be courteous to other Residents wishing to use the equipment. When someone is waiting, please observe a 30-minute time limit or alternate usage.
- No loitering.
- For safety reasons, be sure to turn all lights on when using the equipment in the Fitness Center. Air conditioning temperature is preset and not adjustable.
- No amplified music. TV volume must not be set higher than 45.
- Please inform the Front Desk if you notice any equipment that is not functioning properly, or if you observe another Resident using equipment in an unsafe or improper manner.