

The policies set forth herein are directivyes adopted by the Allure Waikiki AOUO Board of Directors to be carried out accordingly by the Allure Front Desk Ambassadors and the Management Office. If you have any suggestions on how to improve a policy or procedure, please put them in writing and they will be reviewed by the Board. Unless and until the Board votes to revise them, you must comply with current policies and procedures, otherwise notifications and/or fines may be issued to your Unit. The purpose of this policy is to establish a uniform set of guidelines and procedures which will be used by the Management Office and Front Desk Ambassadors to decrease the likelihood of issues and to promote the safety and security of all Employees and Residents since our resources are limited. The rules and regulations set forth in this policy supersede and replace all rules and regulations set forth previously.

### **Registration and Payment:**

Bicycle storage stalls must be rented for a period of one year at a cost of \$30 per year. No short term rentals are allowed. Payment must be made upon registration via check or money order made payable to Allure Waikiki.

Bicycle registration renewal will be due by August 15th each year. Therefore, original registration payments will be in accordance with the pro-rated table below (rounded to the nearest date).

Jan	1st	\$ 18.75
Feb	1st	\$ 16.25
Mar	1st	\$ 13.75
Apr	1st	\$ 11.25
May	1st	\$ 8.75
Jun	1st	\$ 6.25
Jul	1st	\$ 3.75
Aug	1st	\$ 1.25
Sept	1st	\$ 28.75
Oct	1st	\$ 26.25
Nov	1st	\$ 23.75
Dec	1st	\$ 21.25

Jan	15th	\$17.50
Feb	15th	\$15.00
Mar	15th	\$12.50
Apr	15th	\$10.00
May	15th	\$7.50
Jun	15th	\$5.00
Jul	15th	\$2.50
Aug	15th	\$30.00
Sept	15th	\$27.50
Oct	15th	\$25.00
Nov	15th	\$22.50
Dec	15th	\$20.00

**Annual Renewal** 

Rentals are limited to 2 stalls per unit. Additional stalls may be rented if there are any left, but additional stall(s) must be relinquished should a Resident of a Unit without a rented stall request one.

At the time of registration, a decal will be affixed to the bicycle. The placement of the decal should be at the top of the seat tube, as indicated in the diagram below. Bicycle decals must remain visible and in good condition. Should your decal become damaged or unreadable, you must purchase another for \$10.





Management will maintain a log of all stored bicycles. This log will include the name of the bicycle owner, Unit #, photo, and the registration tag number assigned to the bicycle.

## **Approved Bicycles:**

Bicycle storage is not to be used for mopeds, Segways, scooters, skateboards, etc. Bicycles must be useable and not in disrepair and must fit within the area provided and not unduly contact other registered bicycles. No bicycle may be kept in the building hallways, walkways, ramps, or any Common Area of the building.

### **Guest Bicycle Storage:**

There will be one storage rack for unregistered bicycles for temporary usage located outside of the building by the Ewa side Lobby entry door. Guest stalls are available first come, first served. They may be used for a maximum of 24 hours at a time, or at the discretion of Management.

#### **Placement:**

Rented bicycle stalls are not assigned. Residents must use the spaces available; there is no space reservation permitted.

Your use of your rented stall may not interfere with other Resident's ability to properly utilize their stall. You are held responsible for any damage to your stall. Any damage claim between Residents must be settled amongst themselves. Storage stalls can not be altered or modified in any way.

## **Regulations:**

Stalls are only intended for your personal use and can not be sublet or rented out.

#### **Enforcement:**

Management will periodically walk through the storage room to check for compliance with registration requirements. Non-compliance with these regulations will result in termination of your rental with no refund. Your bicycle will then be considered unregistered and the appropriate actions will be taken. Management reserves the right to cut the lock and remove any bicycles for any reason deemed appropriate.



# **Retrieving:**

Any bicycles which are not in accordance with these procedures (including, but not limited to, improper registration), will be removed from the rack. In the event that a bicycle is removed, Management will attempt to contact the owner if possible. Removed bicycles will be handled in accordance with the law. Bicycles still in possession of Management may be claimed during regular office hours, although there is no guarantee.

There is a \$30 retrieval fee to claim a removed bicycle. The bicycle Owner must be able to provide the City & County Registration number OR sign a form swearing ownership of the bicycle. A copy of the Owner's photo ID must accompany this form.

# **Indemnity:**

Bicycles are stored at the owners' risk. You are responsible for the security of your bicycle. You must provide and use your own lock. The Association is not responsible for any damages or theft.

The Association reserves the right to temporarily remove a bicycle (locked or unlocked) from the designated bicycle rack area for purposes of performing maintenance or repairs to the Common Elements.